## **Application Checklist**

## Please contact Brookvine Client Service on clientservice@brookvine.com.au or on +612 9328 6445 with any questions Complete all relevant sections of the Application Form and sign Provide originals or original certified copies of all identification documents Nominate financial adviser (if applicable) Complete FATCA and CRS status If investing less than \$500,000, provide an original Wholesale Investor Certificate or an original or original certified copy of an accountants' certificate (please see below for requirements) Declare that you are not a US Person as defined in the Product Disclosure Statement and the Reference Guide Email scanned versions of the Application Form and additional documents to LFS\_registry@linkgroup.com and clientservice@brookvine.com.au for confirmation that all is in order for application to be processed Once documents are confirmed as complete by Link Fund Solutions Unit Registry, please transfer funds using the applicable bank account details per the Application Form. Applications will be processed using the unit price on the day that funds and documentation are received prior to 2pm, Sydney time. If received after 2pm, the application will

## Wholesale Investor Certificate and Accountants' Certificate\* Requirements (original or original certified copy required and must be no greater than two (2) years old)

• Individual Investor: A Certificate required in individual's name

receive the next day's price

- Joint Investors: A Certificate required in each individual's name
- Companies\*\*: A Certificate required in Company's name. If a certificate cannot be produced in the Company's name, a certificate is required in the name of each director (separate certificates), or in the name of the controlling director clearly stating that they control the Company
- Individual ATF Super Fund/Trust name: A Certificate required in the name of each individual trustee (separate certificates), or in the name of the controlling trustee clearly stating that they control the Super Fund/Trust
- Company ATF Super Fund/Trust\*: A Certificate required in Company's name stating it controls the Super Fund/Trust. If a certificate cannot be produced in the Company's name, a certificate is required in the name of each director (separate certificates), or in the name of the controlling director clearly stating that they control the Company/Super Fund/Trust

## If providing a Wholesale Investor Certificate the signing requirements are:

- Companies: Certificate is to be signed by either the sole director or minimum 2 directors
- Individual ATF Super Fund/Trust: Certificate is to be signed by all individual trustees
- Company ATF Super Fund/Trust\*: Certificate is to be signed by either the sole director or minimum 2 directors. If a certificate cannot be produced in the company's name, a certificate is required in the name of each director who is to sign their respective certificate
- \* Note: Accountant's Certificate Due to a conflict of interest, Link Fund Solutions are unable to accept the Certificate if an investor (including the director of Company that the Certificate is for) is signing their own Accountant's Certificate
- \*\* Note: If two directors sign the signature page of the Application Form, then only those two directors can sign further instructions unless an original certified Authorised Signatory List for the entity is provided. However any two directors can sign the Wholesale Investor Certificate

